

## **IRON COUNTY SCHOOL DISTRICT SAFE SCHOOLS POLICY**

This policy is adopted by the Board of Education of The Iron County School District pursuant to UCA §53A-11-901 through 907. It is the intent of the Board to provide every student in the district with the opportunity to learn in an environment, which is safe, conducive to the learning process, and free from unnecessary disruption. The Board has invited and received input from district employees, parents and guardians of students, students, and the community. The Board now adopts this policy, based on the principle that every student is expected to follow rules of conduct, and to show respect for others and to obey persons in authority at the schools.

### **DELEGATION OF AUTHORITY**

Students should be aware that certain behavior outlined herein and in other policies of the district, is unacceptable and will result in disciplinary action. The superintendent and his/her designees will enforce district policies with the aim to make students and their parents or guardians understand that unacceptable behavior will not be tolerated and will be dealt with in accordance with the Board's discipline policies. UCA §53A-11-901. The Board hereby delegates its authority to expel/suspend students to principals and vice-principals in each school in the District for up to ten days. In addition, the Board authorizes hearing officers to conduct informal hearings.

### **PUBLICATION OF SAFE SCHOOLS POLICY**

A copy of this policy shall be given to each student in school in the district once each school year. Each student transferring to a school in the district who was not attending a school in the district just prior to the transfer shall receive a copy of this policy. A copy of this policy shall be posted in each school in the district. Any significant change in this policy shall be posted in each school in the district. UCA §53A-11-903(2)(b)

### **CONDUCT RESULTING IN SUSPENSION/EXPULSION**

A student may be suspended/expelled from school for participation in any of the following prohibited conduct when it occurs in a school building, in or on school property, in conjunction with any school sponsored activity, or when it occurs in the presence of or is directed at or against another student or a district employee:

- Continued willful disobedience or open and persistent defiance of proper authority.
- Willful destruction or defacing of school property.
- Behavior, or threatened behavior, which poses an immediate and significant threat to the welfare, safety or morals of other students or school personnel or to the operation of the school.
- Willful defacement or injury to any school property.
- Behavior, which unreasonably disrupts or interferes with the educational process for other students.
- Sells, gives, delivers, transfers, possesses, controls, or distributes alcoholic beverages or tobacco products within 1000 feet of school property or any school sponsored event.
- Is under the influence of an alcoholic beverage or controlled substance within 1000 feet of any school property or school sponsored event.

### **MANDATORY SUSPENSION/EXPULSION**

Students must be suspended/expelled from school for participation in any of the following prohibited conduct when it occurs in a school building, in or on school property, or within 1000 feet of school property or within 1000 feet of and in conjunction with any school sponsored activity, or when it occurs in the presence of or is directed at or against another student or a district employee:

- Possession of a weapon, explosive, or flammable material;
- The sale, control, delivery, transfer or distribution of a drug or controlled substance as defined in UCA §58-37-2 or by 21 U.S.C. §801
- The sale, control, distribution, delivery or transfer of imitation controlled substance as defined in UCA §58-37b-2 or 21 U.S.C. §801;
- The sale, control, distribution of drug paraphernalia as defined in UCA §58-37a-3;
- Commission of an act involving the use of force or the threatened use of force which, if committed by an adult would be a felony or class A misdemeanor;
- Assaults a teacher or other individual. (See also 53a-3-502)

### **HABITUALLY DISRUPTIVE BEHAVIOR**

A student may be suspended/expelled if he/she is habitually disruptive and has failed or refused to completely comply with the student's remedial discipline plan.

An "habitually disruptive student" is one who has caused a disruption in a classroom, on school grounds, in a school vehicle, or at school sponsored activities or events more than five times during a school year and whose behavior was initiated, willful and overt and required the attention of school employees to deal with the disruption.

When a student has caused his first disruption such as described in the preceding paragraph, the student's principal or principal's designee shall develop a remedial discipline plan to assist the student in altering his/her conduct and avoiding the occurrence of another disruption. The principal or designee will review the essential elements of the plan with the student at the time it is implemented. UCA §53A-11-904

### **SUSPENSION/EXPULSION OF HANDICAPPED STUDENTS**

Students identified as disabled under the Individuals With Disabilities and Education Act, or under 504 of the Rehabilitation Act of 1973 must be given special considerations. Expulsion of a student for misbehavior that is related to a disability may constitute discrimination.

### **SUSPENSION/EXPULSION OF HANDICAPPED STUDENTS**

- Short-term Suspension. The school district may suspend students with handicaps from school for a period not to exceed ten (10) official school days if it is determined that:
- Maintaining the student in a current placement is substantially likely to result in injury to self or to other persons;  
or
- The student has engaged in conduct, which would otherwise warrant suspension or removal for a non-handicapped student.

*SPECIAL NOTE:* The maximum number of ten (10) days suspension is considered on a cumulative basis, within one school year. The number of days should be only as many as are necessary in the specific case. Other options should be considered before using out-of-school suspension with a disabled student. Any suspension should consider the least restrictive environment.

*Long-Term Suspension.* Any expulsion/suspension of a student with disabilities for more than 10 days constitutes a change in placement. Prior to a change-in-placement, parents of the student must be notified of the proposed change and the Special Education committee must first determine whether the alleged behavior is related to a handicapping condition. If the parent contests the proposed change, notice of due process rights must be given to the parent or guardian and the student must "stay put" in the present educational environment unless the parent or guardian agrees otherwise, pending resolution of the hearing.

### **HANDICAPPED STUDENTS**

A handicapped student may be expelled for engaging in conduct that would warrant such action for a non-handicapped student only if the Special Education Committee determines the misconduct is not related to the handicapping condition or inappropriate placement. In determining whether a student's disruptive behavior is related to a student's handicapping condition, the Special Education Committee shall base its decision on currently effective evaluation and assessment data and on review of the current IEP documentation rather than on established eligibility or previous committee decisions. The Committee shall consider whether the student's behavior indicates the need for new assessment or evaluation data.

Unless the parents agree otherwise, the student must be returned to his current placement after ten days while additional assessments are being conducted. The Special Education Committee shall determine the instructional and related services to be provided during the time of expulsion. The student's IEP shall include goals and objectives designed to assist in returning the student to school and preventing significant regression.

### **PROCEDURES FOR SUSPENSION/EXPULSION**

When a student engages in conduct for which mandatory suspension/expulsion is possible or required under section III of this policy, the following procedures shall occur:

1. If the conduct described requires mandatory expulsion/suspension, then the principal or assistant principal shall suspend the student for ten days and in addition shall recommend that the superintendent suspend the student for up to an entire school year, or its equivalent imposed over consecutive portions of two school years.
2. If the conduct described requires mandatory expulsion/suspension, then the principal or assistant principal shall suspend the student for ten days and in addition shall recommend that the superintendent suspend the student for up to an entire school year, or its equivalent imposed over consecutive portions of two school years.
3. If a student is suspended for a period of time less than or equal to ten days, the principal or assistant principal shall immediately provide notice to the student's parent or guardian. Notice shall, if possible, be given by telephone. If reasonable efforts to contact the parent or guardian by telephone are unsuccessful, then written notice shall be sent to the parent or guardian. The notice, whether verbal or written, shall include the following:

#### **PROCEDURES FOR SUSPENSION/EXPULSION:**

- (a) That the student has been suspended.
  - (b) The grounds for the suspension.
  - (c) The period of time for which the student is suspended.
  - (d) The date, time and place for the parent or guardian to meet with the principal or assistant principal to review the suspension. This meeting shall be scheduled to occur as soon as is practicable, but in all cases prior to the end of the tenth day of the suspension. If the principal or assistant principal has recommended that the Superintendent suspend the student for a period longer than ten days, that fact shall be included in the notice to the parent or guardian. The student shall also attend the meeting.
4. At the meeting with the student, the parent or guardian, and the principal or assistant principal, the student shall be informed of the charges and evidence against him. If the student denies the charges he shall be given an opportunity to tell his side of the story. If the parent or guardian and/or the student fails or refuses to attend the meeting at the scheduled date, time and place, and reasonable efforts to contact them are unsuccessful, the principal

or assistant principal shall mail notification to the parent or guardian describing the charges against the student and the evidence against him. *Goss v. Lopez*, 410 U.S. 565 (1975)

5. Upon the conclusion of the meeting or upon a determination that the parent or guardian has not appeared for the meeting, the principal or assistant principal shall take one of the following actions:

A. If the reported conduct provides for discretionary suspension/expulsion:

- (1) Take no further disciplinary action to extend the suspension beyond the previously stated period of suspension.
- (2) Increase the time of suspension up to total of ten days.
- (3) Increase the time of suspension up to a total of ten days, with a recommendation to the superintendent that the student be suspended for a period of time greater than ten days up to an entire school year or its equivalent imposed over consecutive portions of two school years.
- (4) Rescind the suspension already imposed and return the student to classes or impose disciplinary measures not including suspension/expulsion.

B. If the reported conduct requires mandatory suspension/expulsion

- (1) Increase in the time of suspension up to a total of ten days, with a recommendation to the superintendent that the student be suspended for a period of time equivalent to an entire school year, imposed as necessary over consecutive portions of two school years.
- (2) Rescind the suspension already imposed and return the student to classes. If the principal or assistant principal recommends suspension for a period greater than ten days, he/she shall notify the Superintendent of that recommendation as soon as possible. The superintendent shall then schedule a hearing to be held with the student parent or guardian, the student and the superintendent. The hearing shall be scheduled to take place prior to the tenth day of the student suspension where possible.
  - (a) The superintendent shall provide written notice of the date, time and place of the hearing to the student and his/her parent or guardian. The notice shall include a statement of the charges against the student, that suspension has been recommended beyond the ten-day suspension imposed by the principal or assistant principal, and the period of time for which suspension has been recommended.
  - (b) The superintendent or the superintendent's designee shall preside at and conduct the hearing at the appointed time and place. The district and the student may each be represented by a person of their choice. Each side may present witnesses, cross-examine witnesses and make legal arguments relevant to the issues. At the conclusion of the hearing, the superintendent or designee shall make a final determination of the matter, and shall state his/her determination to those attending the hearing. The determination shall then be placed in writing and mailed to the student and his parent or guardian. If the conduct provides for discretionary suspension/expulsion, then the determination shall be one of the following:

- No further disciplinary action beyond the ten-day suspension imposed by the principal or assistant principal.
- Recession of the suspension already imposed and return the student to classes.
- An increase in the time of suspension for a period up to an entire school year or its equivalent imposed over consecutive portions of two school years.

If the conduct requires mandatory suspension/expulsion then the determination shall be one of the following:

- Recession of the suspension already imposed and return the student to classes.
- An increase in the time of suspension for a period up to or equivalent to an entire school year, imposed as necessary over consecutive portions of two school years.
- When it has been determined that a student shall be suspended for any period of time, the parent or guardian, upon meeting with the principal or assistant principal, shall be given the option of attending all classes with the student in lieu of excluding the student from school during the period of suspension. The parent or guardian must agree to attend all of the student's classes with the student for each day of the suspension, if this option is accepted. If the parent or guardian wishes to accept this option, the consent of the student's teachers shall be requested. If granted, the student shall not be excluded from classes for the period of suspension provided the student's parent or guardian attends every class with the student. If the parent or guardian fails to attend a class period with the student, or does not agree to attend class with the student, then the student will be excluded from classes and school activities from that time forward for the remaining period of suspension. UCA §53A-11-906

#### **EDUCATIONAL SERVICES**

If a student is suspended for more than ten days, the student's parent or guardian is responsible to see that alternative educational services are provided to the student, and that such services satisfy the requirements of the state compulsory education laws. The district will provide information to the parent or guardian to determine how the parent's or guardian's responsibility for educational services might be satisfied. The district will maintain a record of all suspended students. For each such student under the age of 16, the district will contact the student's parent or guardian at least once each month to determine the student's educational progress. If the student's educational

progress is not satisfactory, the district may seek the cooperation of the Division of Family Services, the state juvenile court, and other appropriate agencies. UCA §53A-11-907

### **CONTINUING EDUCATION**

The Board or its designee shall provide for the continuing education of a student removed to an alternative education program, which may include any or all of the following programs:

- In-school suspension. Students shall be instructed in the essential elements of the courses in which they are enrolled at the time of removal.
- Transfer to a different campus.
- Transfer to a community-based alternative school.
- Home-based instruction, provided that combined days of suspension and assignment to home-based instruction shall not exceed six school days in a semester.

### **REVIEW BY THE BOARD**

A student may appeal the determination of the Superintendent to the Board of Education by filing a written notice of appeal with the Board President within ten days of the date the decision of the Superintendent is mailed to the student. Upon receiving a request for appeal by the parent or guardian of the student, the Board President will instruct the Superintendent to schedule a Board Hearing within 10 days. At least three board members will be required to conduct the appeals hearing. The Board will hear the evidence submitted during the hearing and affirm or modify the Superintendent's decision. The Board's written decision will be issued within thirty days of receipt of the student's written notice of appeal.

### **MISCELLANEOUS PROVISIONS**

A suspended student shall immediately leave the school building and school grounds following a determination by the parent or guardian of the student and the school of the best way to transfer custody of the student to the parent or guardian. A suspension may not extend beyond ten days unless the student and his parent or guardian have been given reasonable opportunity to appear before the Superintendent for the hearing and respond to the allegations and proposed disciplinary action. UCA §53A-11-905(4)(C)

### **EXPULSION CHECKLIST**

As a helpful guideline to follow when any student is suspended/expelled, district personnel may consider the following non-binding checklist:

1. Does the School District have a policy regarding student discipline after consulting State Office of Education "models"?
2. Has the policy been distributed to all students at least once each school year?
3. Are copies of and all changes to the policies posted?
4. Has the student exhibited conduct defined in the policies and the statutes?
  - a. Willful disobedience
  - b. Willful destruction or defacing of school property
  - c. Behavior, which threatens safety or morals
  - d. Possession of a weapon, explosive or flammable material
  - e. Use or threat of force that constitutes a felony or class A misdemeanor
5. If the conduct involves d or e, then expulsion is mandatory
6. Is the conduct habitual?
  - Has the student disrupted school related activities more than 5 times in a single school year?
  - Was the behavior willful, overt and required school personnel to deal with the disruption?
  - Has the student been expelled previously during the same school year?
  - Has a remediation plan been implemented and reviewed?
7. To whom has the authority to suspend been delegated?
8. Has the student parent or guardian been notified?
  - a. That the student has been suspended
  - b. The grounds for the suspension
  - c. The period of time of suspension, time and place of informal hearing
9. How long has the student been suspended? If more than ten days, has the required informal hearing taken place?
10. What alternatives to suspension have been offered?
11. Is the student disabled under IDEA or 504? If so, provisions of those laws must be followed.

# Iron County School District

## K-5 Student Computer Acceptable Use Policy

### K-5 Student Computer Acceptable Use Policy

The Iron County School District has access to the Internet, which is governed and supported by the Utah Education Network.

Use of the electronic information resources in the School District shall be to improve and support the educational process by providing access to global information. Students who abuse acceptable use, which includes, but is not limited to, copyrighted or threatening or obscene material, pornography, gambling, and inappropriate language will be subject to disciplinary action. Information students send or receive via computer resources may be viewed by others with or without parental knowledge.

#### **ACCEPTABLE USES**

To qualify for electronic information resource services, students must be willing to abide by the rules of acceptable use. Please work with us in helping your elementary school age child understand and abide by these simple but important rules of appropriate use.

Acceptable use means that as a student you will promise to use the computer resources, such as the Internet, with respect and responsibility. These rules also apply to the use of personal devices taken to school. As a student you will also promise to abide by school rules, this acceptable use policy, and classroom rules that will be taught by your teachers and other school staff. You must understand that use of the computer resources is designed to support your education. If rules are broken, a student may lose his/her privilege in using the computer resources. Please note the following rules:

- **Be Polite and Show Respect:**
  1. When using the computer to write, send or to receive messages or information, always use appropriate school language and behavior.
  2. Show respect for others and self by not accessing or transmitting any immoral, obscene, pornographic, profane, lewd, vulgar, rude, defaming, harassing, threatening, disrespectful, or otherwise inappropriate images or information, or receiving such information from others.
  3. Show respect for property by not attempting damage, destruction, defacement, or theft of any electronic equipment, or attempting to disrupt or interfere with the use of any computer or electronic information resource. The computer resources belong to the school district.
  4. Do not attempt to store any illegal, inappropriate, or obscene material on district-owned electronic equipment.
- **Be Honest and Obey the Rules:**
  1. When using the computer resources follow all posted rules and instructions given by your teacher. Use the computer resources for appropriate educational purposes only.
  2. Do not attempt any activity, which would violate any school, district or public laws.
  3. Do not attempt to bypass state, district, or school security (e.g. bypassing proxies or hacking servers or work stations), or any attempt to access information other than your own.
  4. Do not attempt any activity that would be a violation of copyright, trade secret or trade laws.
  5. You must report inappropriate use of the computer or Internet to a teacher or the principal.
- **Keep Personal Things Private:**

It is advised that students not tell or show others any personal or family information over the Internet, such as: home address, phone numbers, passwords, or Social Security numbers. Do not log on or use another person's account. Keep personal and electronic information private. **Do not share your password with anyone.**

#### **MONITORING**

The School District reserves the right to monitor and review any material on any machine at anytime in order for the District to determine any inappropriate use of network services. This includes personal devices such as cell phones, iPods, etc. If a school is concerned about the content on a personal device, the student must either unlock or provide the password to make that device and data accessible to the school administration and or law enforcement.

## **Student Dress Standards**

**Policy Code:**

**JFCA**

**Adoption Date:**

**Tuesday, May 20th, 2014**

**Student Dress Standards**

**All students have the right to a safe, healthy school environment. All students have the responsibility to dress appropriately and observe basic standards of cleanliness and good grooming. A student's dress and appearance should not cause a disruption or distract from the educational process or create a health or safety concern for him/herself or others.**

**These are "MINIMUM" Iron County School District Standards. Individual school/classroom dress policies may include additional or higher standards to provide an educational environment as free from distraction as possible. Current fashion trends may dictate additional standards. Individual principals/teachers must clearly communicate their school's/classroom's dress code policy to students and parents and be consistent in its enforcement within their building/classroom.**

**Students are to dress in a neat and appropriate manner that reflects pride in themselves and in their school.**

**Hats with a brim or head coverings that cover the eyes are not to be worn at school during school hours.**

**Shorts and skirts may not be shorter than mid-thigh.**

**Shirts or tops that expose bare midriffs during normal activity, tank tops, or spaghetti straps are not permitted.**

**Bust cleavage should not be exposed.**

**Shoes, or appropriate footwear, must be worn at all times.**

**Sagged pants are not permitted.**

**Leggings and skintight pants are very distracting if they are not covered up with a longer style of top, shirt, or jacket.**

**Clothing with vulgar language, inappropriate pictures (sexually oriented, gang or violence related), alcohol or cigarette advertising, depicting illegal substances or any other illegal activities are not permitted.**

**Apparel that is gang related or appears to be gang related is not permitted. This includes, but not limited to: oversized baggy pants, headbands, spiked bands, chains on pants or wallets, or any article of clothing that would identify the student with a gang.**

**Excessive makeup or face paint, and extreme or distracting hairstyles or hair colors are not permitted.**

**Distracting, excessive, or dangerous face or body piercing is not permitted.**

**Parents have the responsibility of assuring that students are dressed properly for school. Students who are in violation of this "MINIMUM" approved dress policy, and those established in schools and classrooms with higher standards will be sent to the office. The student in violation of the dress policy will not be allowed to return to class until their appearance is brought to compliance.**

Dear Students and Parents:

Below are some items that will hopefully help you get acquainted with North Elementary for the 2016-2017 school year:

### **School Improvement Plan**

Our school community council will meet soon to develop a school improvement plan for 2016-2017. Please watch for updates from the school office.

### **Student Achievement and Attendance**

Consistent attendance is crucial to success in school. For this reason, we strongly urge parents to encourage good attendance at school for their children. A direct correlation can be drawn between success in school and consistent attendance. Iron County School District and North Elementary provide services for extended illness, counseling for students who are having difficulties, special needs services for students who are struggling academically, and a caring staff who wants all our students to enjoy their schooling at North Elementary. Students who struggle academically are given additional help in their studies. Many different incentives are given to students who show exemplary attendance, academic progress, and citizenship. Please try to ensure your child arrives at school every day and on time.

Children who are ill should stay home to recover and to avoid the spread of disease to other students. Our school nurse has instructed us that students with the following symptoms should not attend school:

- Fever
- Vomiting
- Coughing and/or congestion that keep the child awake much of the night.

In like manner, we urge all parents to avoid keeping their children out of school for sports events, visits to relatives, vacations, etc.

If a student begins to show poor attendance patterns, the school will take the following steps, as needed:

1. Phone call from the teacher
2. A letter from the principal
3. A second phone call from the teacher
4. A parent conference with the teacher and the principal
5. A letter from the district attorney that outlines parent responsibilities in regards to a child's school attendance. This letter will also require follow through from the parents.
6. Possible referral to the Utah Division of Child and Family Services for educational neglect.

Incentives will also be given to students who exhibit prompt and consistent attendance. It is our goal to work together with parents to ensure your child's success in school. We offer compassionate and caring support for parents who have children in need of mental, academic, physical, or social assistance. Please help us ensure the best education possible for your children by getting them to school consistently and promptly.

### **School Hours and Early Out**

Class will begin each morning at 8:55, with dismissal at 3:25. for grades one through five. Morning kindergarten will hold class from 8:55 to 11:40 and afternoon kindergarten will be from 12:40 to 3:25. Every Wednesday is early out day for all elementary schools in the district. This gives teachers some time to prepare lessons, collaborate their efforts, and obtain valuable training to serve students' needs. On early-out days, students in grades one through five are dismissed at 1:25 PM. Morning kindergarten on early-out days will be in session from 8:50 to 10:50 AM, with afternoon kindergarten from 11:25 to 1:25 PM.

**We ask that students not arrive at school before 8:30 AM due to supervision constraints.** Students who have made special arrangements with their teachers may arrive early and work quietly in their classrooms. Any student who arrives before 8:30 will be asked to wait outside until the front doors are unlocked. We also realize that the busing schedule will often dictate the arrival time for many students. If you have questions about bus schedules, please call the bus garage at 586-2864.

### **Bus Transportation**

Proper behavior on the bus is required for the safety of all children riding the bus. Students are to remain seated, keep their hands, feet, and other objects to themselves, avoid abusive language and teasing, and follow all directions from the driver. The driver may write citations if there is a problem.

### **Breakfast and Lunch Information**

Applications for free or reduced lunches are available in the office. We encourage students to support our school lunch program. The quality, variety and quantity of food are excellent! The daily breakfast and lunch prices

throughout Iron County School District are as follows: Breakfast--\$1.25 (\$.30 reduced) for students and \$1.75 for guests and adults. Breakfast is served from 8:30 to 8:50. Lunch--\$2.00 (\$.40 reduced) for students and \$3.50 for guests and adults. Sorry, our computerized lunch system will not accept charges. Students who neglect to pay may be denied a meal. We respectfully ask that parents keep up with their child's lunch money to avoid embarrassing situations. Please do not ask for special consideration. We appreciate your cooperation in this matter. Lunches may be paid daily, weekly, monthly, or yearly! Parents are encouraged to pay for meals online. Information and payment forms can be found by clicking the "myschoolbucks.com" link at <http://irondistrict.org/nutrition> Please let us know if you have any questions.

PLEASE NOTE: Our school's food service program is subsidized by the federal government and is regulated by federal policies. These policies state that no person may consume any part of a meal served to another person, regardless of the status of the meal (free, reduced, or regular price.) Therefore, we **respectfully require** that:

- 1) Parents must not eat any part of their child's meal,
- 2) No part of the meal can be served to another child, and
- 3) Food served in the lunchroom cannot be transported out of the serving area.

Parents are welcome to purchase meals for the standard price for themselves or their children who do not attend our school. Thank you for your cooperation in this matter.

### **Immunizations and Health**

According to Utah state law, all students must have full immunizations before they are allowed to enter school. For parents who, for religious or other reasons, do not want their child to receive immunizations, waivers are available at the State Health Department Office located on DL Sargent Drive. Our school also operates an optional fluoride rinse program under the direction of our school nurses and PTA. If you have health questions, please check with the school and we can put you in contact with our school nurse, Tiffany Johnson.

### **Home/School Communication**

North Elementary strives to promote active and positive interaction and communication between our school and the families of our students. Emails, newsletters, web pages phone calls, grade reports, and notes home are just part of our efforts to inform parents of students' progress and activities here at school. Parent participation in this process is also vital. Please be sure to contact your child's teacher or the school office with questions, concerns, and suggestions. We also offer a mass texting service to keep you informed of events and emergencies. In order to receive informational as well as emergency communication from the school, PLEASE ENSURE YOUR CELL PHONE NUMBER AND EMAIL AND STREET ADDRESS ARE ALWAYS KEPT CURRENT. Contact the school office (586-2845) whenever ANY of these change. Thanks!

### **Student Appearance**

Iron County student dress code states that student clothing and appearance cannot interfere with the educational processes at our school. For more specific information, you may pick up a copy of this dress code in the office or go to:

<http://irondistrict.org/handbook/policy-handbook-table-contents/section-j/policy/student-dress-standards>

### **Lost and Found**

Each year our lost and found reaches monumental proportions. Please label clothing and other items brought to school. Unlabeled or unclaimed property is donated to a welfare agency at the end of each month.

### **School Volunteers, Visitation, and Safety**

We love parents to visit our school and actively participate in the education of their children. For the protection of students, the outside doors will be kept locked during the school day. **The main doors on the west are the only doors that will be unlocked during the school day. Whenever parents/visitors enter our school, they are required to check in at the office. School-provided ID is now required of all adults who wish to continue past to hallways or classrooms. Adults who frequent the school have been instructed to challenge any visitor who does not have ID.** Anyone needing to give a child a message, medication, homework, lunch money, supplies, etc. should check with the office. Interrupting class hinders valuable instruction time. Students that need to leave before school is out should provide their teacher with a note from their parent. They should come to the office at the appointed time, where an adult may sign them out.

We invite all parents to take an active role in their child's education by volunteering in the classroom, joining the PTA, helping with homework, and keeping in touch with their child's teacher. When home and school work together, great things happen in the life of a child!



### **Student Delivery and Pickup**

Buses will pick-up and drop off students along the curb on 600 West. Parents and staff must never block the bus loading zone.

Parents dropping off or picking up their children must use the zone provided on the northeast side of the school. When parents use other locations for child pick up they are putting their child and others at risk. Please be courteous of other drivers and do not park in the thru-lanes of the drop-off/pick-up areas.

**Please NEVER allow your child to walk between parked cars when they are picked up or dropped off. This is an accident waiting to happen! Students must also cross the street in the crosswalks provided.**

### **Walking/Riding to School Safely**

Students may ride bicycles, skateboards, or scooters to school; however, the school cannot accept responsibility for the safety of these items. Locks are strongly recommended. Students should dismount and walk onto the school grounds when arriving at school or leaving for the day. Bikes skateboards, or scooters are not to be ridden during recess or break times. The student should walk these whenever s/he is on campus. Helmets are encouraged.

The school community council has developed a walk-safe plan. To see a copy of this please see our school website or get a hard copy in the office.

### **Student Birthdays**

When desired, a store-bought birthday treat may be sent to the school with your child on his/her birthday. The health department requires that no homemade treats be brought to school. To ensure the happiness of all students, party invitations may be sent to school to be passed out to students *only* if every child in the class is to receive one. If only a few students are to be invited to the party, arrangements must be made at home.

### **Emergency Numbers**

Parents, please inform the school of your work telephone and/or emergency numbers in case your child becomes ill or is injured at school and requires that we contact you. Please remember to notify the school of any change of address, telephone number, or a revision of information contained on the yearly registration form.

### **Telephone Usage**

The school telephone is for business calls and emergencies only. Necessary plans for after school activities should be made with children before they leave home in the morning. If you wish to speak to a teacher, please leave a message with the office and s/he will return your call as soon as possible. If you have an important message for your child, the office will be happy to deliver it to your child as well. Please do not call the school and ask that your child be dismissed from class to answer the phone. This disrupts the learning environment for your child and all others in the class.

*Special Note Regarding Cell Phone Usage: Cell phones can be useful tools but can also be a great distraction in class. Students who use cell phones during class or in other ways that disrupt the educational process are hereby notified that their cell phone may be confiscated and held in the office until a parent can pick it up.*

### **Field Trips**

Throughout the year, classes will be involved in educational field trips. A permission form for field trips to be taken can be signed at the beginning of each school year. Teachers are to inform parents of all field trips ahead of time. If the field trip will continue through lunch time, a school sack lunch may be ordered. Cost for the lunch is the same as eating in the lunchroom.

### **Leader in Me Success-Building Program**

In order for effective education to take place, classroom management/discipline is required. School and classroom rules and behavior expectations are explained to students and reinforced through our "Leader in Me" program. This is Covey's "7 Habits of Highly Effective People" for elementary students. Your support in learning about and supporting this program will help it be especially effective. The Iron County School District also has a skill-building program in place at all schools. Skill-building provides a quiet place for students to assess the situation in an interactive teaching situation, rather than just receive a consequence for unacceptable behavior. Leader in Me habits are also reviewed and retaught in the skills room.

### **Safe Schools Policy**

The Iron County School District has adopted a safe schools policy. Students are required to have a signed safe schools document on file each year.

This policy states that students who disrupt their own education or the education of others may be removed from school for up to one year. As part of this effort, the school district has employed an officer from the Cedar City Police Department to act as a school resource officer (SRO). As a district employee, the SRO may be called upon by the school administration to investigate when there is a reasonable suspicion that a student has violated the Safe School Policy.

### **PTA**

North Elementary is a school dedicated to children. Becoming involved in PTA provides an opportunity to contribute to the educational program. Our PTA is an active one. Throughout the year, many enjoyable educational opportunities will take place. Please be involved.

### **Physical Education**

Physical fitness is offered to all elementary students in grades K-5. If a student's participation has some limitations, it will be necessary to submit a written note to the teacher to be excused from physical education activities. Regular school clothing is satisfactory for physical education activities. Shoes should provide support and be safe for physical sports. Dresses and skirts for female students are discouraged on PE days. Students will be challenged to improve their own individual fitness levels.

### **School Community Council**

Our community council is comprised of representation from school staff and parents. The committee deals with school improvement, budget items, planning, and acts as a liaison between our school and community. Council members are elected each fall. Contact the school office if you are interested in being a part of our community council. If you have a concern you would like to express to a community council member, please let us know and we will help you get in contact with him/her.

### **North's Partnership with SUU**

One of the things that really sets North apart from other schools is our special partnership with Southern Utah University. It is certainly a relationship that benefits North Elementary and SUU—and especially our students. We receive special training (especially in STEAM education), lots of trained adult help in the classroom, and even a little bit of funding for special projects around the school. This partnership also brings with it some opportunities for SUU students and faculty to do research at North. These may vary from studies about what kids like to eat to how they feel about testing, etc. Parents are hereby given notice that no child will participate in a research project without that research being first approved and vetted by North Elementary and Iron Co. School District. Parents will also have the opportunity to opt their child out of any research project that they feel uncomfortable with before any surveys, etc, are administered.

### **Special Note Regarding the new Utah Core**

The new Utah Core Curriculum in reading and math is an exciting opportunity for teachers and students to “raise the bar” and learn skills—both academic and social—that will prepare children for the global community of the 21<sup>st</sup> century. This new curriculum is rigorous and was developed solely by the individual states without input or influence from the federal government. We are excited to implement this at our school! Please be sure to ask your child's teacher about this effort as the year progresses.

We are proud of our school, our students, and the tremendous parental support we enjoy. We eagerly look forward to helping your child reach his/her full potential. If you have any questions or comments that relate to our school, please feel free to contact me. Together we *will* find a solution!

Sincerely,  
Ray Whittier  
Principal

## North Elementary School-Parent Compact

### **North Elementary School agrees to:**

- Provide high quality curriculum and instruction by using best practices and researched strategies.
- Provide instruction in a supportive and effective learning environment that enables students to meet the State Core Curriculum by using three-tier intervention, sheltered instruction, and updated textbooks and technology.
- Hold SEP parent-teacher conferences in the Fall and Spring of each school year.
- Provide parents with frequent reports on student progress by sending home report cards, progress letters and other reports as needed.
- Provide parents reasonable access to staff by sending e-mail responses about students, listing after school contract hours, and by providing a process to set appointments.
- Provide all parents the opportunity to volunteer and participate in their child's class by having volunteer sign up sheets, inviting parents to supervise field trips and other special activities, and by informing parents of after school programs, etc.

### **Parents agree to:**

- Ensure that their children attend school on a regular basis.
- Monitor homework assignments and initial before sending back.
- Read to/with their child for twenty minutes each school day.
- Ensure that their children get proper nutrition and rest.
- Monitor amount of television and video game time.
- Volunteer in and be involved with child's classroom as time permits.
- Attend SEP conferences twice a year.
- Participate in school decisions as they relate to their child's education.
- Return school communications in a timely manner.

### **Students agree to:**

- Do homework and turn in on time.
- Read at least 20 minutes after school daily.
- Give guardian all school notices and information received.
- Attend school on a regular basis and participate in activities.
- Follow school rules and procedures as outlined in school handbook.

# North Elementary School

## PARENTAL CONSENT FORM

School Activities

2016-2017

As indicated by my signature on the Back-to-School Night master signature page, my child has my permission to participate in school activities or field trips that will be occurring during the 2016-2017 school year.

Inherent risks are associated with any activity and by granting permission for my son/daughter to participate, I acknowledge that such risks exist. However, I believe that the opportunity for learning outweighs these risks and I hereby grant permission for my son/daughter to participate.

# Take Home Library Permission

North Elementary offers an exciting Take-Home Library Program for all students K-2 and select students in grades 3-5. Each school day, a book in a plastic bag will be sent home with your child. This book has been carefully selected on your child's independent reading level. The primary goal for your child when reading independent level books is to practice words he/she already knows and to work on speed, accuracy, and expression (fluency). If you find the book is too difficult, please return it with a note to the teacher and an easier level book will be sent home the next day.

The book bag also contains a book list for your child's current reading level. Students will not necessarily read all the book on a particular level before moving on the next, nor will they read them in any particular order. After your child reads his/her book (read the shorter books a few times each night), please initial on the appropriate line and return the book and the list in the bag to school. Students will only be given a new book when his/her old book is returned.

Books are expensive and funds are limited, so we are asking that if your child loses or damages a book, you replace it at a cost of \$5.00 per book.

If you have any questions or comments about our Take-Home Library Program, please contact your child's teacher.

- I would like my child to participate in the Take-Home Library Program.
- I agree to replace any book that is lost or returned in poor condition at a cost of \$5.00 per book.

PLEASE SIGN THE MASTER SIGNATURE PAGE PROVIDED BY THE TEACHER TO SHOW YOU AGREE TO THE TERMS NOTED ABOVE.

THANKS!